Houma-Terrebonne Regional Planning Commission

Robbie Liner	
Jan Rogers	
Vacancy	Secretary/Treasurer
Clarence McGuire	Member
Travion Smith	
Barry Soudelier	Member
Wayne Thibodeaux	Member
Vacancy	
Vacancy	

JANUARY 18, 2024, THURSDAY

6:00 P.M.

TERREBONNE PARISH COUNCIL MEETING ROOM Government Tower, 8026 Main Street, 2nd Floor, Houma, Louisiana

 $\mathbf{A} \cdot \mathbf{G} \cdot \mathbf{E} \cdot \mathbf{N} \cdot \mathbf{D} \cdot \mathbf{A}$

Revised 1/12/2024

I. CONVENE AS THE ZONING & LAND USE COMMISSION

- A. INVOCATION & PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. CONFLICTS DISCLOSURE
- D. APPROVAL OF MINUTES
 - 1. Approval of Minutes of Zoning & Land Use Commission for the Regular Meeting of December 21, 2023
- E. COMMUNICATIONS
- F. NEW BUSINESS:
 - 1. Preliminary Hearing:

Rezone from R-1 (Single-Family Residential) to R-3 (Multi-Family Residential); Lot 8 & 1-8, Block 1, Catherine Subdivision, 8938 Norman Street; Daniel Turner, applicant; and call a Public Hearing for said matter on Thursday, February 22, 2024 at 6:00 p.m. (Council District 1 / City of Houma Fire)

- G. STAFF REPORT
- **H. COMMISSION COMMENTS:**
 - 1. Zoning & Land Use Commissioners' Comments
 - 2. Chairman Comments
- I. PUBLIC COMMENTS
- J. ADJOURN

II. CONVENE AS THE REGIONAL PLANNING COMMISSION

- A. INVOCATION & PLEDGE OF ALLEGIENCE
- B. ROLL CALL
- C. CONFLICTS DISCLOSURE
- D. APPROVAL OF MINUTES:
 - 1. Houma-Terrebonne Regional Planning Commission Minutes for the Regular Meeting of December 21, 2023
- * **ELECTION OF OFFICER:**
 - 1. Election of Secretary/Treasurer
- E. APPROVE REMITTANCE OF PAYMENT FOR THE JANUARY 18, 2024 INVOICES AND THE TREASURER'S REPORT OF DECEMBER 2023
- F. COMMUNICATIONS

G. OLD BUSINESS:

1. a) Subdivision: <u>Survey of 30.75 acre tract belonging to Eric A. Newman, et al formerly</u>

being a portion of property belonging to Ellender Land, LLC

Approval Requested: <u>Process D, Minor Subdivision</u>

Location: 396 LA Highway 24, Bourg, Terrebonne Parish, LA

Government Districts: Council District 9 / Bourg Fire District

Developer: Eric Newman & Monique Savoy

Surveyor: Keneth L. Rembert Land Surveyors

b) Public Hearing

c) Variance Request: Variance from the fire hydrant distance requirements

d) Consider Approval of Said Application

2. Public Hearing. Reconsideration of the <u>Redivision of Lot 7 and One Half of Lot 6, Block 12 of Castleguard South Subdivision, Citrus Court; Section 7, T18S-R17E, Terrebonne Parish, LA</u>
(Council District 7 / Grand Caillou Fire)

H. APPLICATIONS / NEW BUSINESS:

1. a) Subdivision: <u>Division of Lot 16, Block 1 of Fontenot Estates Subdivision</u>

Approval Requested: <u>Process D, Minor Subdivision</u>

Location: <u>5239 Highway 182, Gibson, Terrebonne Parish, LA</u>

Government Districts: Council District 7 / Gibson East Fire District

Developer: <u>Carmen Thomas Jacobs</u>

Surveyor: <u>Charles L. McDonald Land Surveyor, Inc.</u>

b) Public Hearing

c) Consider Approval of Said Application

I. STAFF REPORT

1. Discussion and possible action regarding the American Planning Association's National Conference to be held April 13-16, 2024 in Minneapolis, Minnesota (Online, May 8-10, 2024)

J. ADMINISTRATIVE APPROVAL(S):

- 1. Redivision of Lot Lines of Tract A belonging to Joseph Provost, Tract B belonging to Angela P. Pitre, and A Tract of Land owned by Joseph Provost, Angela Pitre and Betty T. Provost into Tracts P-1, P-2, and P-3; Sections 86 & 87, T16S-R15E, Terrebonne Parish, LA (5306 North Bayou Black Drive / Councilman Carl Harding, District 2)
- 2. Revised Lots 60 & 61, A Redivision of Lots 60 & 61 of Block 10, Rev. Add. No. 1 to Broadmoor Heights Subdivision; Sections 2, 4, & 94, T17S-R17E, Terrebonne Parish, LA (611 & 613 Walker Drive / Councilman Clayton Voisin, Jr., District 3)
- 3. Revised Tract P, A Redivision of Revised Tract P, Property belonging to The Kenneth Wood Family, LLC, et al; Section 9, T16S-R16E, Terrebonne Parish (208 Rebecca Pond Road / Carl Harding, District 2)
- 4. Survey and Division of Property belonging to Patrick L. Bussey, Joyce N. Bussey, Michelle L. Reaux, and Joshua J. Reaux, also Property belonging to Natasha D. McReynolds into Lot 1 and Lot 2; Section 7, T16S-R17E, Terrebonne Parish, LA (4875 & 4891 West Park Ave. / Councilman John Amedée, District 4)

K. COMMITTEE REPORT:

1. Subdivision Regulations Review Committee

L. COMMISSION COMMENTS:

- 1. Planning Commissioners' Comments
- 2. Chairman's Comments

M. PUBLIC COMMENTS

N. ADJOURN

MINUTES

HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION MEETING OF DECEMBER 21, 2023

- A. The Chairman, Mr. Robbie Liner, called the meeting of December 21, 2023 of the HTRPC to order at 6:13 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by Mr. Thibodeaux and the Pledge of Allegiance led by Mr. Travion Smith.
- B. Upon Roll Call, present were: Mr. Ross Burgard; Mr. Robbie Liner, Chairman; Mr. Clarence McGuire; Mr. Jan Rogers, Vice-Chairman; Mr. Travion Smith; and Mr. Wayne Thibodeaux. Absent at the time of Roll Call were: Ms. Rachael Ellender, Secretary/Treasurer and Mr. Barry Soudelier. Also present were Mr. Christopher Pulaski, Director, Department of Planning & Zoning; Ms. Joan Schexnayder, TPCG Engineering Division; and Mr. Derick Bercegeay, Legal Advisor. There were only eight (8) active members due to Mr. Kyle Faulk's position not being filled.
- C. CONFLICTS DISCLOSURE: The Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises, or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse himself or herself from participating in the debate, discussion, and voting on that matter. *There were no conflicts to report.*

D. APPROVAL OF THE MINUTES:

1. Mr. Rogers moved, seconded by Mr. Smith: "THAT the HTRPC accept the minutes as written, for the Regional Planning Commission for the regular meeting of November 16, 2023"

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

E. Mr. Rogers moved, seconded by Mr. Burgard: "THAT the HTRPC remit payment for the December 21, 2023 invoices and approve the Treasurer's Reports of November 2023."

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

1. Mr. Rogers moved, seconded by Mr. Burgard: "THAT the HTRPC accept and approve the proposed 2024 Budget."

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

F. ANNUAL ORGANIZATIONAL MEETING:

1. Mr. Rogers moved, seconded by Mr. Burgard: "THAT the HTRPC ratify the acceptance of Martin & Pellegrin, CPAs for the 2023 audit per the 3-year engagement approved December 2022 for years 2022, 2023, & 2024."

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 2. Election of Officers:
 - a) Mr. Rogers nominated Mr. Robbie Liner for the position of Chairman.
 - (1) Mr. Rogers moved, seconded by Mr. Burgard: "THAT nominations for the position of Chairman be closed."

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

(2) Mr. Rogers moved, seconded by Mr. Burgard: "THAT Mr. Robbie Liner be elected as Chairman by acclamation."

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- b) Mr. Burgard nominated Mr. Jan Rogers for the position of Vice-Chairman.
 - (1) Mr. Burgard moved, seconded by Mr. Rogers: "THAT nominations for the position of Vice-Chairman be closed."

The Chairman called for a vote on the motion offered by Mr. Burgard. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

(2) Mr. Burgard moved, seconded by Mr. McGuire: "THAT Mr. Jan Rogers be elected as Vice-Chairman by acclamation."

The Chairman called for a vote on the motion offered by Mr. Burgard. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- c) Mr. Rogers nominated Mr. Ross Burgard for the position of Secretary/Treasurer.
 - (1) Mr. Rogers moved, seconded by Mr. McGuire: "THAT nominations for the position of Secretary/Treasurer be closed."

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

(2) Mr. Rogers moved, seconded by Mr. Smith: "THAT Mr. Ross Burgard be elected as Secretary/Treasurer by acclamation."

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

G. COMMUNICATIONS:

- 1. Mr. Pulaski read a letter from Keneth L. Rembert Land Surveyors dated December 21, 2023 requesting to table Item H.2 regarding the Eric Newman property until the next regular meeting [See *ATTACHMENT A*]."
 - a) Mr. Rogers moved, seconded by Mr. Burgard: "THAT the HTRPC continue the Public Hearing and table the application by Eric Newman and Monique Savoy for Process D, Minor Subdivision, for the Survey of 30.75 acre tract belonging to Eric A. Newman, et al formerly being a portion of property belonging to Ellender Land, L.L.C. until the next regular meeting of January 18, 2024 as per the Developer's request [See *ATTACHMENT A*]."

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

H. OLD BUSINESS:

Mr. Rogers moved, seconded by Mr. Thibodeaux: "THAT Old Business be removed from the table and be considered at this time."

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 1. The Chairman called to order an application by Evangeline Business Park, LLC requesting final approval for Process C, Major Subdivision, for Evangeline Oaks Subdivision.
 - a) Mr. David Waitz, David A. Waitz Engineering & Surveying, Inc., was present to represent the application.
 - b) Ms. Joan Schexnayder, TPCG Engineer, read a memo dated December 21, 2023 regarding the punch list items for the subdivision [See *ATTACHMENT B*].
 - c) Mr. Pulaski stated Staff recommend conditional approval provided upon TPCG Engineering Division's punch list being completed.
 - d) Mr. Waitz discussed Item 4 on the punch list whereas power had not yet been installed to the 31 streetlights and requested the submittal of a bond in order to get conditional approval for the subdivision while waiting for Entergy. A bond in the amount of \$38,750.00 was agreed upon by TPCG Engineering Division and the Developer.
 - e) Discussion was held regarding the stumps that were ultimately removed from the ditches but not the pond and have been removed from the punch list.
 - f) Mr. Burgard moved, seconded by Mr. Rogers: "THAT the HTRPC grant final approval for the application for Process C, Major Subdivision, for Evangeline Oaks Subdivision with the acceptance of a bond in the amount of \$38,750.00 for the unenergized streetlights and conditioned upon the Developer complying/resolving the remaining punch list items on TPCG Engineering Division's memo dated December 21, 2023 [See *ATTACHMENT B*]."

The Chairman called for a vote on the motion offered by Mr. Burgard. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

2. Continued Public Hearing, Application tabled until January 18, 2024 as per the Developer's request. Survey of 30.75 acre tract belonging to Eric A. Newman, et al formerly being a portion of property belonging to Ellender Land, L.L.C. [See ATTACHMENT A]

I. APPLICATIONS / NEW BUSINESS:

- 1. The Chairman called to order the application by Houma-Terrebonne Airport Commission requesting engineering approval of Process C, Major Subdivision, for RPA Campus Roads.
 - a) Mr. Gene Milford, Milford & Associates, Inc., was present to represent the application.
 - b) Ms. Joan Schexnayder, TPCG Engineer, read a memo dated December 20, 2023 regarding the punch list items for the subdivision [See *ATTACHMENT C*].
 - c) Mr. Pulaski stated Staff recommend conditional approval provided upon TPCG Engineering Division's punch list being completed.
 - d) Mr. Rogers moved, seconded by Mr. Burgard: "THAT the HTRPC grant engineering approval for the application for Process C, Major Subdivision, for RPA Campus Roads conditioned upon the Developer complying/resolving all punch list items per TPCG Engineering's letter dated December 20, 2023 [See *ATTACHMENT C*]."
 - e) Discussion was held regarding the Developer on behalf of Mr. Milford that they would comply with the punch list.

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

J. STAFF REPORT:

1. Mr. Rogers moved, seconded by Mr. Burgard: "THAT the HTRPC approve the change to the 2024 HTRPC Meeting Schedule & Deadlines as submitted."

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

K. ADMINISTRATIVE APPROVAL(S):

Mr. Rogers moved, seconded by Mr. Burgard: "THAT the HTRPC acknowledge for the record the following Administrative Approvals 1-7."

- 1. Lot Line Adjustment of Revised Tract A-6 and Tract A-5 into Revised-2 Tract A-6 and Revised Tract A-5; Section 3, T17S-R17E, Terrebonne Parish, LA (1861 & 1873 Martin Luther King Blvd. / Councilman Gerald Michel, District 3)
- 2. Lot Line Shift Tract "B" and Tract "C" of the Partition of the Estate of Edme Theriot; Sections 23 & 24, T19S-R16E, Terrebonne Parish, LA (2121 & 2123 Brady Road / Councilman Danny Babin, District 7)
- 3. Lot Line Adjustment of Property belonging to Dean T. Dupre and Carolyn Ann Cox Dupre; Section 47, T17S-R16E, Terrebonne Parish, LA (4289 Bayou Black Drive / Councilman Danny Babin, District 7)
- 4. Tracts 2-A and 2-B, A Redivision of Property belonging to Sarah Aycock Walker, et al; Section 18, T18S-R17E, Terrebonne Parish, LA (805 Bayou Dularge Road / Councilman Danny Babin, District 7)
- 5. Revised Lots 1 & 23, A Redivision of Lots 1, 2, & 23, Block 3, Voisin Place Subdivision; Section 105, T17S-R17E, Terrebonne Parish, LA (1210 Ellender Street & 624 Engeron Street / Councilwoman Jessica Domangue, District 5)
- 6. Lots 1 & 2, A Redivisiion of Property belonging to Logan Marie Hymel; Section 31, T17S-R18E, Terrebonne Parish, LA (727 Bayou Blue Road / Councilman Steve Trosclair, District 9)
- 7. Revised Lots 7 & 8, A Redivision of Lots 7 & 8 of Block 4, Add. No. 1 to Greenacre Estates Subdivision; Sections 6, 7, & 14, T17S-R18E, Terrebonne Parish, LA (103 Menard Drive & 4100 Country Drive / Councilman Steve Trosclair, District 9)

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

L. COMMITTEE REPORT:

1. Subdivision Regulations Review Committee: None.

M. COMMISSION COMMENTS:

- 1. Planning Commissioners' Comments:
 - a) Mr. Smith discussed becoming more pedestrian friendly with more sidewalks. Mr. Pulaski discussed the MPO and a public survey that was available to suggest improvements in accordance with the Master Transportation Plan and "Safe Routes." Mr. Pulaski stated he would email the website to the Commission in order to complete the survey.
 - b) Mr. Burgard questioned Administration about the topic of flood maps and where the Planning & Zoning Department stood on the matter. Mr. Pulaski indicated the flood maps and insurance rates were under litigation and looking to be in our favor but nothing official has been released. Mr. Pulaski discussed the CLOMER that was being put together which would be our own community maps that would include our levees and such to be brought to FEMA in Denton, Texas or Washington DC. He also discussed LOMERs that can be done individually on a more detailed scale with costs for a surveyor but would still be less than the insurance rates. He stated the new Administration was all on board with the proposals.
 - c) Discussion ensued regarding the sidewalks in Gray and Schriever that were placed due to the help of the MPO and state grants.
 - d) Mr. Pulaski stated he would get the MPO meeting schedule out to the Commissioners.
- 2. Chairman's Comments: None.
- N. PUBLIC COMMENTS: None.
- O. Mr. Smith moved, seconded Mr. Rogers: "THAT there being no further business to come before the HTRPC, the meeting be adjourned at 6:57 p.m."

The Chairman called for a vote on the motion offered by Mr. Smith. THERE WAS RECORDED: YEAS: Mr. Burgard, Mr. McGuire, Mr. Rogers, Mr. Smith, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Ms. Ellender and Mr. Soudelier. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

Beckym Becnel Becky M. Becnel, Minute Clerk Houma-Terrebonne Regional Planning Commission

Keneth L. Rembert

LAND SURVEYORS

since 1973 (50 years of service) 635 SCHOOL ST. HOUMA, LA. 70360 985-879-2782 (FAX) 985-879-1641

December 21, 2023

Houma-Terrebonne Planning & Zoning P. O. Box 1446 Houma, LA 70361

Att: Mr. Chris Pulaski:

Re: OLD BUSINESS ITEM 2, ERIC NEWMAN 30.75 ACRE TRACT

Senfa (

Dear Chris:

Please let this letter serve as a request to leave the above item on the table at tonight's meeting and place it on the agenda for the next meeting. The plans for the proposed "Dry Hydrant" planned for this property are incomplete at this time.

Thank you.

Sincerely,

Kerleth L. Rembert

KLR/apr



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

P.O. BOX 2768 • HOUMA, LOUISIANA 70361 985-868-5050 • WWW.TPCG.ORG



December 21, 2023 Item No. H.1

TO: Christopher M. Pulaski

FROM: Joan E. Schexnayder, P.E.

Staff Engineer

SUBJECT: Evangeline Oaks

Final Inspection

A final inspection of the above referenced subdivision was held by representatives of the Department of Public Works. The following punch list items remain and need to be addressed:

- The ditches in the rear of the lots Block 1 Lot 6-38 & 53-83 need stumps, fallen trees, and branches removed.
- Warranty items for the previous Evangeline Subdivisions (Parc Evangeline Ph B and Evangeline Estates Ph A & B) have yet to be completed. The first subdivision this applies to dates back to July of 2020. This is for informational purposes.
- Roads:
 - Rue Jean Luc, Rue Evangeline, Rue Des Affaires replace cracked curbs and cracked panels.
- 4. Utilities:
 - Street lights do not have power.

Please feel free to contact me at 873-6720 if you have any questions or comments.

ce: Jacob A. Waitz, P.E., L.S.I (email)
David Rome (email)
Utilities (email)
Planning Commission (email)
Engineering Division
Reading File (electronic)
Council Reading File (electronic)



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

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December 20, 2023 2nd Review

TO: Christopher M. Pulaski

FROM: Joan E. Schexnayder, P.E.

SUBJECT: RPA Campus Roads

Review of Engineering Approval

The Engineering Division of the Terrebonne Parish Department of Public Works has reviewed the plans and calculations for the above referenced subdivision. The plans and calculations fail to comply with Parish Ordinances and Subdivision Regulations in the following areas:

- 24.7.6.2.6 Does not conform to the SDDM:
 - IV.A Discharge is not limited to 10-year, 24-hour pre-development rate and there are no calculations showing there are no adverse impacts.
 - V.A.4 Hydrographs need to be provided.
 - c. V.B.11 Inlet spacing and gutter calculations need to be provided.
- 24.5.4.6.7 Letters and/or signed plats need to be provided from the following utilities showing approval of location of the utility servitudes:
 - a. Electric Utility
 - b. Pollution Control
 - Gas Utility
 - Department of Health and Hospitals for water and sewer.
- 24.7.5.2 Approval from TPCG Utilities for street lights should be provided.

This review does not imply that this subdivision submitted complies with all other requirements of the Parish Codes. Please feel free to contact me if you have any questions or comments.

JES/bbd

cc: F.E. Milford, III, P.E. (email)

Utilities (email)

Planning Commission (email)

Engineering Division

Reading File (electronic)

Council Reading File (electronic)

Houma-Terrebonne Regional Planning Commission

Post Office Box 1446, Houma, Louisiana 70361-1446 Phone (985) 873-6793 • httpcinfo@tpcg.org

DECEMBER 2023 HOUMA TERREBONNE REGIONAL PLANNING COMMISSION

BALANCE BROUGHT FORWARD

66,138.39

EXPENDITURES:

HOUMA-TERR PLANNING COMM. MEMBERS (Per Diems December 21, 2023)	277.02	
THE COURIER (Publications - November 2023)	506.25	
TPCG (Postage - November 2023)	42.08	
LA Dept of Revenue (2023 - 4th Qtr. Taxes)	137.70	
Beck Becnel (Reim - Supplies)	31.86	
CHASE BANK (Service Fees)	30.00	
TOTAL EXPENDITURES SUBTOTAL ACCOUNTS RECEIVABLE ENDING BALANCE	1,024.91 65,113.48 1,936.94	67,050.42
Chase Bank - Savings Account Chase One Bank - Checking Account TOTAL	_	61,908.52 5,141.90 67,050.42

ROBBIE LINER, Chairman
JAN ROGERS, Vice Chairman
RACHAEL ELLENDER, Secretary/Treasurer
ROSS BURGARD
KYLE FAULK
CLARENCE MCGUIRE
TRAVION SMITH
BARRY SOUDELIER
WAYNE THIBODEAUX

CHRISTOPHER M. PULASKI, PLA Director

> BECKY M. BECNEL Minute Clerk DERICK BERCEGEAY

DERICK BERCEGEAY Legal Advisor

Terrebonne Parish Consolidated Government Planning & Zoning Department www.tpcg.org/planning

HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION 2023 - NOVEMBER TREASURER'S REPORT PAGE 2

ACCOUNTS RECEIVABLE:

Interest on Money Market Account	2.39
Interest on Checking Account	0.05
Total Project Services, LLC	28.50
Houma-Terrebonne Airport Commission	860.00
Delta Coast Consultants, LLC	125.00
Charles L. McDonald Land Surveyor, Inc.	125.00
Arthur or Carolyn Dupre	125.00
Keneth L. Rembert Land Surveyors	125.00
Keneth L. Rembert Land Surveyors	125.00
Keneth L. Rembert Land Surveyors	125.00
Keneth L. Rembert Land Surveyors	125.00
Charles L. McDonald Land Surveyor, Inc.	171.00

	Secretary/Treasurer	\$ 1,936.94
Approved by:	Title	***************************************
	Chairman	
Approved by:	Title	
and the second of		

HOUMA TERREBONNE REGIONAL PLANNING COMMISSION P. O. BOX 1446 HOUMA, LA. 70361

Outstanding invoices and disbursements

OPERATING ACCOUNT

		2		
	Invoice			
Date	Number	Vendor	Description	Amount
1/18/2024		Barry Soudelier	Per Diem	46.17
1/18/2024		Clarence McGuire, Jr.	Per Diem	46.17
1/18/2024		Jan J. Rogers	Per Diem	46.17
1/18/2024		Robbie R. Liner	Per Diem	46.17
1/18/2024		Ross Burgard	Per Diem	46.17
1/18/2024		Travion Smith	Per Diem	46.17
1/18/2024		Wayne Thibodeaux	Per Diem	46.17
1/18/2024		The Courier	Advertising	1,455.75
1/18/2024		TPCG	Postage	23.20
1/18/2024				-
1/18/2024				-
				-
		TOTAL OPERATING EXP	ENDITURES _	1,802.14
Date	Invoice	Vendor	Description	Amount
Date 1/18/2024	Invoice	Vendor Evangeline Budiness Park LLC	Description Bond	Amount 38,750.00
Control of the Contro	Invoice			
Control of the Contro	Invoice			
1/18/2024	Invoice		Bond	
1/18/2024	Invoice		Bond Secretary/Treasurer	
1/18/2024	Invoice		Bond	
1/18/2024	Invoice		Bond Secretary/Treasurer	
1/18/2024 1/18/2024 Date	Invoice		Bond Secretary/Treasurer Title	
1/18/2024 1/18/2024 Date	Invoice	Evangeline Budiness Park LLC	Bond Secretary/Treasurer Title Chairman	
1/18/2024 1/18/2024 Date	Invoice		Bond Secretary/Treasurer Title	
1/18/2024 1/18/2024 Date	Invoice	Evangeline Budiness Park LLC	Bond Secretary/Treasurer Title Chairman	
1/18/2024 1/18/2024 Date 1/18/2024 Date	Invoice	Evangeline Budiness Park LLC	Bond Secretary/Treasurer Title Chairman Title	
1/18/2024 1/18/2024 Date	Invoice	Evangeline Budiness Park LLC	Bond Secretary/Treasurer Title Chairman	

Receipts January 1st through January 31st, 2024

Daniel Turner	25.00
Charles L. McDonald Land Surveyor, Inc.	142.06
Soileau Surveying, LLC	125.00
Keneth L. Rembert Land Surveyors	125.00
Keneth L. Rembert Land Surveyors	125.00
David A. Waitz Engineering & Surveying, Inc.	125.00

667.06

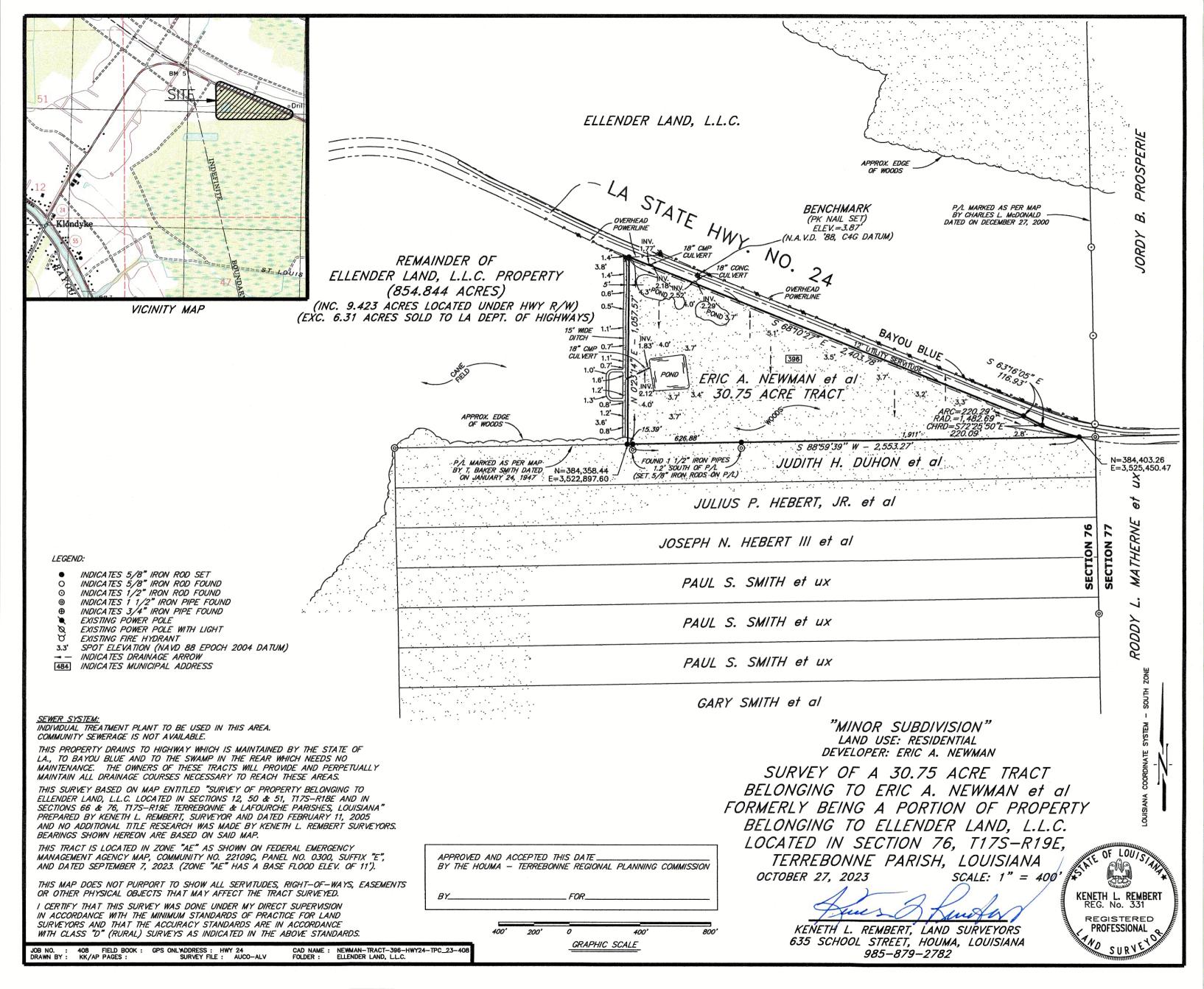
Chase Bank Money Market Account Balance \$101,325.58 Chase Bank Checking Account Balance \$3,339.76

Houma-Terrebonne Regional Planning Commission

P.O. Box 1446, Houma, Louisiana 70361 Phone (985) 873-6793 • Fax (985) 580-8141 • Email: httpcinfo@tpcg.org

APPLICATION SUBDIVISION OF PROPERTY

	ROVAL REQUESTED:			
A	Raw Land		В	_ Mobile Home Park
9	Re-Subdivision			Residential Building Park
C	Major Subdivision			Conceptual/Preliminary
	Conceptu	ual		Engineering
	Prelimina			Final
	Engineer		D. <i>X</i>	Minor Subdivision
	Final	9	D	_ imioi sabanisis
X	Variance(s) – Provide to description of the variance would no public health, safety, ar	nce, demonstrate vanot nullify the intent and welfare. (Sec. 24.	alid hardship(and purpose o 9.2.1)	rate sheet of paper, provide a detailed s), and demonstrate why the issuance of the ordinance which may include the EPLACED ON A 4" WATERLINE
VAIU	ANCE REQUESTED FOR FI	IKE HIDRAWI SHVCE	I IVOIVE CAIV D	ETEACED ON A 7 WAIDIGHAD
	FOLLOWING MUST BE O	OMDI ETE TO ENG	LIDE DDOCE	SS OF THE ADDI ICATION:
IME				SS OF THE APPLICATION:
1.	Name of Subdivision: _p	ortion of property belo	onging to Ellen	
2.	Developer's Name & Add	Iress: Eric Newman	& Monique Sa	voy 72178 Hwy 23, Venice, LA 70091
	Owner's Name & Address	S: Eric Newman & All owners must be	Monique Savoy e listed, attach ad	72178 Hwy 23, Venice, LA 70091 Iditional sheet if necessary
3.	Name of Surveyor, Engin	eer, or Architect: _1	KENETH L. RE	MBERT, SURVEYOR
SITE	INFORMATION:			
4.	Physical Address: 396	I A State Highway 24	Roura I 4	
				C DIOE
5.	Location by Section, Tow	msnip, Range. <u>SEC</u>	J1101V 70, 117	0-R19E
^	Dumana of Davidson	. DECOMETATION I	OTIDIE	
6.	Purpose of Development	:: _RECONFIGURE L		
7.	Land Use: X Single-Family Re Multi-Family Re Commercial Industrial	Residential	8. Sewer	Community Individual Treatment Package Plant Other
	Land Use: X Single-Family Re Commercial Industrial Drainage: Curb & Gutter	Residential esidential	 8. Sewer X 10. Planne 11. Date a 	Community Individual Treatment Package Plant
7.	Land Use: X Single-Family Re Multi-Family Re Commercial Industrial Drainage: Curb & Gutter X Roadside Open X Rear Lot Open	Residential sidential	Sewer X 10. Planne 11. Date a DATE:	Community Individual Treatment Package Plant Other d Unit Development: Y N N nd Scale of Map: 10/27/2023 SCALE 1"=400' il District / Fire Tax Area:
7.9.	Land Use: X Single-Family Re Multi-Family Re Commercial Industrial Drainage: Curb & Gutter X Roadside Open Rear Lot Open Other	Residential sidential	10. Planne 11. Date a DATE: 12. Counc	Community Individual Treatment Package Plant Other d Unit Development: Y N N nd Scale of Map: 10/27/2023 SCALE 1"=400' il District / Fire Tax Area: Bayyaraman
 7. 9. 13. 	Land Use: X Single-Family Re Multi-Family Re Commercial Industrial Drainage: Curb & Gutter X Roadside Open X Rear Lot Open Other Number of Lots:	Residential sidential	Sewer X 10. Planne 11. Date a DATE:	Community Individual Treatment Package Plant Other d Unit Development: Y N N nd Scale of Map: 10/27/2023 SCALE 1"=400' il District / Fire Tax Area: Bayyaraman
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APPLICATION FOR SUBDIVISION APPROVAL

APPROVAL REQUESTED:
CONCEPTUAL PRELIMINARY ENGINEERING FINAL VARIANCE
*For what specific requirements in the regulations Family Partition
* * * * * * * * * * * * * * * * * *
COMPLETE THE FOLLOWING: Redivision of Lot 7 and 1/2 of Lot 6
1. Name of Subdivision: of BIK. 12 Costleguard So. 5/D.
2. Name and Address of Developer: Fronk Corrers Houma, LA 70360
3. Name of Planner, Engineer or Architect: Charles L. McDonold
4. Location by Section, Township and Range: Sec. 7, 7185-217E
5. Date and Scale of Map: 1"= 100' 3 September 1985
6. Political Jurisdiction: Terrebonne Parish Council
7. Filing Fees: \$75 + 2.95 owner =
I, Charles L. McDonold, certify that this application including the attached data to be true and correct. Charles L. McDonold, certify that this application including the attached data to be true and correct. Charles L. McDonold, certify that this application including the attached data to be true and correct. Agent For: Frank Carrere, Sr.
<u>Sept. 3, 1985</u> Date
The undersigned is the owner(s) of the entire land area included in the proposal and in signing indicated concurrence with the application.
SEP 3 HOUMA TORREBONNE Mark Carrier Signature of Owner Sept 3 - 85
HOUMA TERREBONNE REGIONAL PLANNING COMM. Date
* * * * * * * * * * * * * * * * * * * *
Please submit copies of maps, application and correspondence to the Planning Commission, 519 East Main or mail to P.O. Box 1446, Houma, IA
Conceptual: Submit fifteen (15) copies of the plans. Preliminary: Submit fifteen (15) copies of the plans; Names and addresses of the adjacent property owners. Engineering: Submit one (1) copy of the contruction and specifications plans and fifteen (15) copies of the leavest all contructions are specifications.
fifteen (15) copies of the layout plan. Final: Submit fifteen (15) copies of the plans. ALSO SUBMIT COPIES TO:

Terrebonne Parish Department of Public Works
 City of Houma, Leesa Foreman - Only if application is in the City limits.
 Terrebonne Parish Clerk of Court - After approval has been stamped on plat.

Houma — Terrebonne Regional Planning Commission

£0. Box 1116

Kouma, Louisiana 70861

Terry Trosclair.

Julias L. Kebert, Pice-Chairman

Carroll Larr. Secretory-Treasurer

K.L. Pertuit Eurl Phillips Wiltz LaBlanc

Sulin Guidry Emile Richard Bobby Boudreaux

September 20, 1985

Charles L. McDonald P. O. Box 1070 Gray, LA 70395

Dear Mr. McDonald:

At the regular meeting of the Houma-Terrebonne Regional Planning Commission, held on September 19, 1985, the Commission adopted the following motion:

Mr. Parr offered a motion, seconded by Mr. Richard, "THAT a variance for family partition of Lot 7 and 1/2 of Lot 6 of Block 12 to Frank Carrere in Castleguard Subdivision South, in Section 7, T18S-R17E, with the condition that all stipulations by the Board of Health are met."

If you have any questions concerning this application, please do not hesitate to contact our office.

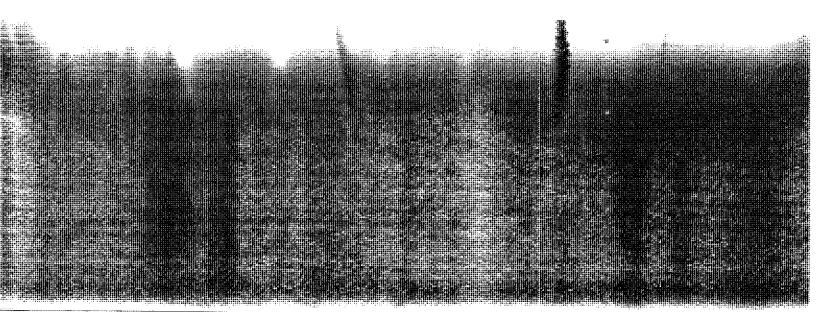
Sincerely,

Jeny J. Frosclair Terry J. Trosclair

TJT/mcp

cc Paul Labat Leesa Foreman Pat Gordon

7199172



HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION MINUTES OF REGULAR MEETING, SEPTEMBER 19, 1985 PAGE 11

was shown as 1-A. The developer would like to swap out locations, put 100 foot servitude of passage to conform with the drainage pattern. Mr. Black stated that he has no objections to this redivision.

 $\,$ Mr. Pertuit offered a motion, seconded by Mr. Boudreaux, "THAT a variance for redivision be granted to Castleguard Subdivision South, Portion of Block 3, in Section 6, T18S-R17E."

THERE WAS RECORDED:

YEAS: J. Hebert, C. Parr, B. Boudreaux, E. Richard, H. L. Pertuit and W. LeBlanc.

NAYS: None.

NOT VOTING: T. Trosclair.

ABSENT: E. Guidry and E. Phillips.

The Chairman declared the motion passed.

The Chairman read an application on file by Frank Carrere, requesting a variance for Family Partition to Castleguard South Subdivision, Block 12, Lot 7 and $\frac{1}{2}$ of Lot 6.

Mr. Black indicated that the proposal is located in the Castleguard Subdivision. The proposal is for a family partition, by Mr. Carrere Sr., in accordance to the Planning Commission's direction of the last meeting. At the last meeting Mr. Voisin and Mr. Carrere has split the middle lot, each have 150 foot frontage on LA 57. Main residence showing an access servitude to the rear of 30 feet for four lots. The required wording is shown on the plat for a family partition. There are some Board of Health requirements which must be met. (SEE ATTACHED LETTER)

Mr. Parr offered a motion, seconded by Mr. Richard, "THAT a variance for family partition of Lot 7 and $\frac{1}{2}$ of Lot 6 of Block 12 to Frank Carrere in Castleguard Subdivision South, Section 7, T18S-R17E, be granted with the condition that all stipulations by the Board of Health are met."

THERE WAS RECORDED:

YEAS: C. Parr, Boudreaux, H. L. Pertuit and E. Richard.

NAYS: J. Hebert, and W. LeBlanc.

NOT VOTING: T. Trosclair.

ABSENT: E. Guidry and E. Phillips.

The Chairman declared the motion passed.

The Chairman read an application on file by C. D. M. Enterprises, requesting Conceptual, Preliminary and Revised Master Plan to South Coteau Estates.

Mr. Black indicated that the proposal is located off of LA 660, Coteau Road, not far from the intersection of the Bayou Blue Road. Master Plan was originally approved in January 1985 with 19 single family residential lots, this revision shows 26 residential single family residential lots in accordance with the new regulations. Stipulated in the Louisiana State Samitary Code. The plat does not show the required proposed servitude for preliminary. Mr. Black's recommendations is to approve conceptual, and Master Plan Revisions, but not preliminary. However, if this application comes up for engineering, the drainage considerations will have to be given a hard look. Any Board of Health requirements must be met.

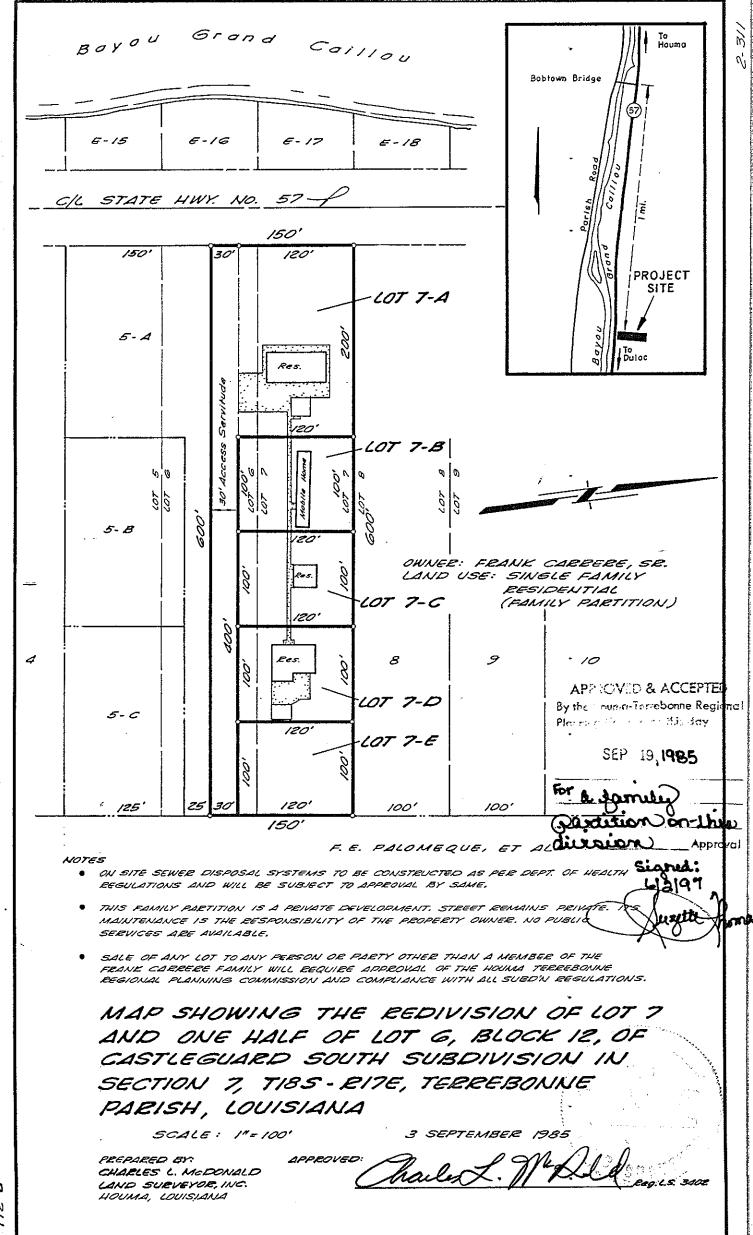
Mr. Pertuit offered a motion, seconded by Mr. Boudreaux, "THAT conceptual and Revised Master Plan be approved for South Cotea Estates, located in Section 26, T17S-R17E. Preliminary is denied because it does not show the required servitudes."

 $\,$ Mr. Parr asked Mr. Black if the turn around in the back wide enough for school buses and garbage trucks.

Mr. Black indicated that the plat shows a 90' x 50' right of way. It's not a culdesac, it's a "T", which means that vehicles have to make the turn, back up and

<u>.33</u>

10.00 Sept. 10.00



1-0//

Houma-Terrebonne Regional Planning Commission

P.O. Box 1446, Houma, Louisiana 70361 Phone (985) 873-6793 • Fax (985) 580-8141 • Email: httpcinfo@tpcg.org

APPLICATION SUBDIVISION OF PROPERTY

APP	PROVAL REQUESTED:		
Α	Raw Land	В	Mobile Home Park
124	Re-Subdivision		Residential Building Park
C	Major Subdivision	3/22	Conceptual/Preliminary
	Conceptual		Engineering
	Preliminary		Final
	Engineering	D. **	Minor Subdivision
	Final	***	
		0	
	Variance(s) – Provide brief description below description of the variance, demonstrate variance of the variance would not nullify the intent a public health, safety, and welfare. (Sec. 24.9)	alid hardship(s) and purpose of	, and demonstrate why the issuance
THE	FOLLOWING MUST BE COMPLETE TO ENSI	URE PROCES	S OF THE APPLICATION:
1.	Name of Subdivision: MAP SHOWING THE DIVISION	N OF LOT 16, BLO	CK 1 OF FONTENOT ESTATES SUBDIVISION
2.	Developer's Name & Address: Carmen Thomas	Jacobs 416 Linda	a Ann Ave. Gray, LA 70359
	Owner's Name & Address: Carmen Thomas J		la Ann Ave. Gray, LA 70359 itional sheet if necessary
3.	Name of Surveyor, Engineer, or Architect: Ch		
SITE	INFORMATION:		¥.
4.	Physical Address: 5239 Highway 182 (Old Hwy. 90	0) Gibson, LA	
5.	Location by Section, Township, Range: Section		20, 29 & 30, T17S-R15E
6.	Purpose of Development: To divide Lot 16, Block		
7.	Land Use:	8. Sewerag	
	** Single-Family Residential		Community
	Multi-Family Residential	**	Individual Treatment
	Commercial Industrial	**************************************	Package Plant Other
9.	Drainage:	10. Planned	Unit Development: Y N
	Curb & Gutter		d Scale of Map:
	Roadside Open Ditches		per 2023 / 1" = 100'
	Rear Lot Open Ditches Other		District / Fire Tax Area:
13.	Number of Lots: 2 Lots	14. Filing Fe	
CER	TIFICATION:		
4			
l,	Alisa Champagne , certify this application	on including the	e attached date to be true and correct.
	Alisa Champagne	her o	hazis
	Applicant or Agent PECEMBER 2023	Signature of /	Applicant or Agent
Date			
The uthe A	undersigned certifies that he/she is the owner of the application or that he/she has submitted with this Apers of the entire land included within the proposal, the hat he/she has been given specific authority by each lf.	plication a com at each of the li	plete, true and correct listing of all of the sted owners concur with this Application,
CA	RMEN JACOBS	Car	men Jarobs
Print	Name of Signature	Signature	
28	DECEMBER2023		
Date			

Revised 11/3/2021

BLACK NOY AB Approx. Water's Edge 18.741 - 3.69,94.485 APPROVED AND ACCEPTED THIS DATE

BY THE TERREBONNE PARISH PLANNING COMMISSION Water's Edge-88.96 20 VICINITY MAP T-175 R15E SHELL E GP RO CALASTATE HWY 182 Fo. 1" Pipe Oak Forest FOR Top of 3/4" Pipe Elev. 2.60' (NAVD 88)-X=3,411,294.3619 Y=411,257.3400 6' S.C.B. Servitude. 10' W.W. #1 Servitude. Res. 7.41 41.9 200.00. X.1 ive Oak Cem BENCHMARK Mobile Home 30# NOTE: This property is situated within ZONE "AE", as shown on the F.E.M.A. Flood Insurance Rate Map dated September 7, 2023. (Map No. 22109C 0075 E) Reg.'d B.F.E. 8.0') NOTE: The tracts shown hereon shall utilize the DOTD maintained roadside ditch along LA State Hwy 182 (Old U.S. 90) for sewer discharge as indicated by the drainage arrows shown. 200.00; Address: 5239 HIGHWAY 182 GIBSON, LA Reference Map: "FONTENOT ESTATES SUBDIVISION" prepared by T. Baker Smith & Son, Inc. dated August 21, 1981 and recorded at entry no. 669803. BY NOTE: All title information shown hereon was provided by the client and no additional title research was done by Charles L. McDonald, Land Surveyor, Inc. FH + Indicates Existing Fire Hydrant +0.0 Indicates Natural Ground Elev. x2.5 o Indicates 1/2" Pipe Fd. Unless Noted Indicates Drainage Flow NOTE: Method of sewer disposal is by individual treatment plant. Indicates 2" Pipe Fd. NOTE: This map does not purport to show all improvements, underground utilities, wetlands, pipelines, rights of way, restrictive covenants or servitudes which may affect this property. Unless Noted (2.33 407 6-4 207 15 204.25, (207 16-8 (233 4008) LEGEND 12 107 M1455177E - 1,604,61 W1710'54"E - 1,622.12" SENERAL NOTES CHARLES L. McDONALD REG. No. 3402 REGISTERED PROFESSIONAL 57.925.75"W SURVEYOR -10, 5:1 -10, 8,E0,4 Servitude I CERTIFY THAT THIS SURVEY WAS DONE UNDER MY DIRECT SUPERVISION IN ACCORDANCE WITH THE STANDARDS OF PRACTICE FOR PROPERTY BOUNDARY SURVEYS AND THAT THE ACCURACY STANDARDS ARE IN ACCORDANCE WITH CLASS "C" (SUBURBAN) SURVEYS AS INDIGATED IN THE ABOVE STANDARDS. P.L.S. No. 28 DECEMBER 2023 BEG. 930.57, 937.59. LAND SURVEYOR, INC. P.O. Box 1390 Gray, LA 70359 Ph:(985)876-4412/Fax:(985)876-4806 6 CHARLES L. MCDONALD Email: clmsurvyor@aol.com NOTE: BEARINGS INDICATED HEREON ARE BASED ON THE REFERENCED SURVEY MAP(S). N772231"W - 30.41. 30.47. SCALE: 1" = 100 W.Y.22'31"W. Single Family Residential Proposed Land Use. APPROVED: #7053 OL OSSIBUS CHETT OIT CI 00 CAD